

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: Behavioral Risk Factor Surveillance System (BRFSS) Survey

PROPOSED CONTRACTOR: ICF Macro, Inc.

PROGRAM AGENCY: Department of Health (DOH)

AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700

1. MINIMUM NEED:

The District of Columbia Department of Health, Office of Procurement Services, on behalf of District Department of Health, Center for Policy, Planning, and Evaluation (the "District"), has a requirement for continued data collection and processing of the Behavioral Risk Factor Surveillance System (BRFSS) telephone health surveys.

2. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is not to exceed \$249,000.00.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The Behavioral Risk Factor Surveillance System (BRFSS) is a highly complex telephone surveillance system used for health-related data collection, which is reported to the Centers for Disease Control (CDC). Such data is used by many of the most prestigious organizations, hospitals and universities in the city, such Children's National Medical Center, George Washington University, Howard Universities, Cancer Consortium, Medical Homes, in addition to District government agencies such as the Office of Aging and the Department of Mental Health. Any interruption in the collection of this data could skew data results making such data useless for the District, CDC, and all other programs it supports.

The BRFSS requirement is currently under contract, DCHC-2009-F-0688, with ICF Macro, Inc., and is scheduled to expire on February 1, 2014. The DOH Office of Procurement Services issued a competitive solicitation for this requirement, and two firms submitted independent bids, both of which have been deemed non-responsive.

In order to maintain continuity of operations and ensure accuracy of essential data, the District, DOH, seeks to extend the current contract for a period not to exceed six months in order to conduct a re-compete of this requirement.

4. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Date

Joxel Garcia, MD, MBA
Acting Director
Department of Health

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Frederick A. Dorsey
Contracting Officer
Department of Health

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer